

Policy Associate, Khyber Pakhtunkhwa

I. Background

Pak Alliance for Maths and Science (PAMS) is a non-profit organization that aims to inspire a love for learning, and to develop cognitive and critical thinking abilities in Pakistani children. PAMS provides technical support to the federal and provincial education departments, donor agencies, and its partners on implementing scalable STEAM solutions in Pakistani government schools, in addition to conducting research on education policy.

II. Why we are hiring

PAMS is leading a technical assistance project for the implementation of a pilot as part of the FCDO-funded Girls and Out of School: Action in Learning (GOAL) project in selected schools and districts in South Punjab and Khyber Pakhtunkhwa (KP). This is initially designed as a six-months pilot, with the employment contract for this role valid till June 30th 2024 which can be extended depending on the length of the project. The Policy stream is a key component of STEAM Pakistan, seeking to create impact through meaningful engagement with provincial government stakeholders and monitor the progress made in selected schools.

II. Scope of Work

The incumbent will report to the Lead, Programs and Policy, Pak Alliance for Maths and Science, and work closely with Lead, Impact. The objective of this position is to provide program coordination and technical support on policy to the Elementary & Secondary Education (E&SE) Department, Government of Khyber Pakhtunkhwa. The Policy Associate will be required to undertake the following routine tasks:

- Be based at the Elementary & Secondary Education (E&SE) Department office in Peshawar
- Contribute to the creation and sharing of knowledge by summarizing and documenting results, lessons learned and good practices from the implementation of the project/field partners
- Establish and maintain relationships with relevant officials in the E&SE
- Ensure regular communication with the program team in Islamabad for required adjustments on operational matters to ensure optimum results
- Participate actively in trainings, meetings, and undertake monitoring visits to assess progress of different aspects of the project including field monitoring visits, coordination meetings and other relevant forums in different districts of KP.
- Liaise with focal person from district education departments/schools for smooth execution of program elements
- Coordinate with Head Teachers / Principals and school focal persons for implementation of program related activities and interventions, as well as for research, consultations or focus group discussions.
- Regular and continued coordination with the regional/partner organizations

IV. Qualifications Required

- A minimum of a four-year undergraduate degree
- A minimum of two years of work experience, preferably related to education in KP
- Comfortable with undertaking field/school visits within multiple districts in KP and Islamabad
- Strong communication skills in Pashto, English and Urdu
- Motivated, proactive, and committed personality
- An interest in public policy reform, especially in education policy

V. Deployment

- This is a Peshawar-based position
- The selected candidate will be offered a contract till June 30st 2024, subject to renewal based on the length of the project.

To apply, please send in your resume and a note explaining your interest in the role to careers@mathsandscience.pk by 5th December 2023.