



Associate, Research (Islamabad)

I. Background

Pak Alliance for Maths and Science (PAMS) is a non-profit organization that aims to inspire a love for learning, and to develop cognitive and critical thinking abilities in Pakistani children. PAMS provides technical support to the federal and provincial education departments, donor agencies, and its partners on implementing scalable STEAM and foundational learning (reading and numeracy skills) solutions in Pakistani government schools, in addition to conducting research on education policy. The organization's head office is in Islamabad, with policy units' teams also based in Karachi, Lahore, Gilgit, Peshawar, and soon in Quetta.

II. Why we are hiring

PAMS is leading a technical assistance project to the federal and provincial education departments for the development and implementation of multiple initiatives within the education domain. Our flagship programs are STEAM Pakistan and the development and implementation of Foundational Learning policies. The Research stream is a key component of PAMS' operations, seeking to create impact through meaningful engagement with a diverse set of stakeholders to create sustainable impact on Pakistani children's learning experience in classrooms and schools.

III. Scope of work

The incumbent will report to the Senior Associate, Research and work closely with the Policy team. The Research Associate will be required to undertake the following routine tasks:

- Prepare comprehensive reports, policy briefs, and research summaries on education topics
- Support in organizing and facilitating stakeholder meetings, workshops, and consultations
- Design and deliver surveys, interviews, and other data collection methods, including maintaining records/evidence of ongoing research projects
- Support the development of communication materials for advocacy campaigns, including fact sheets and presentations
- Develop research summaries for internal programming at the organization as well for external stakeholders Ensure regular communication with the program team for required adjustments on operational matters to ensure optimum results
- Participate actively in meetings, and undertake monitoring visits to assess progress of different aspects of the project including field monitoring visits, coordination meetings and other relevant partners forums
- Liaise with focal person from district education departments/schools for smooth execution of program elements

IV. Qualifications required

- A four-year undergraduate degree in international development, education, IR, public policy or related discipline
- A minimum of one year experience in conducting primary research
- Demonstrated skills in statistics, qualitative and quantitative research methods
- Experience producing high quality research products (reports, briefings, presentations etc.)
- Exceptional written and spoken English and Urdu.

V. Deployment

- This role will be an Islamabad-based position with some field travel
- The selected candidate will be offered a contract till June 30th 2025, with the possibility of extension following review.

To apply, please send in your resume and a note explaining your interest in the role to careers@mathsandscience.pk. The position shall remain open till a candidate has been selected; only shortlisted candidates will be contacted for next steps.