



Senior Associate, Policy (Islamabad)

I. Background

Pak Alliance for Maths and Science (PAMS) is a non-profit organization that aims to inspire a love for learning, and to develop cognitive and critical thinking abilities in Pakistani children. PAMS provides technical support to the federal and provincial education departments, donor agencies, and its partners on implementing scalable STEAM and foundational learning (largely primary-grades' reading skills) solutions in government schools, in addition to conducting research on education policy. The organization's head office is in Islamabad, with policy units' teams also based in Karachi, Lahore, Peshawar, Gilgit, and soon in Quetta.

II. Why we are hiring

PAMS is leading a technical assistance project for the implementation of a STEAM program at the national level, as well as for technical assistance to the federal and provincial education departments for the development and implementation of a foundational learning program. The Policy stream is a key component of PAMS' operations, seeking to create impact through meaningful engagement with a diverse set of stakeholders to create sustainable impact on Pakistani children's learning experience in classrooms and schools.

III. Scope of Work

The incumbent will report to the Lead Programs, and work closely with the Senior Associate, Research, and team members based across the policy units in the provincial capitals. The Associate will be required to undertake the following routine tasks:

- Identify emerging policy trends and provide strategic advice to senior leadership
- Assist in the development of the organisation's long-term policy agendas and work plans
- Ensure regular communication with MoFEPT, focal persons at provincial SEDs, academics, civil society organisations and other technical experts
- Design, organize and participate in workshops and conferences to seek input on policy priorities under education department(s)
- Design and deliver stakeholder consultations to ensure diverse perspectives are considered in policy development
- Conduct in-depth research on education policies, programs, and best practices in collaboration with the research team
- Produce policy briefs, briefing/concept notes and/or supporting documents required for policy advocacy

IV. Qualifications Required

- A minimum of a four-year undergraduate degree
- Strong communication and writing skills in English and Urdu
- Motivated, proactive, and committed personality
- A minimum of two years' of work experience in education policy and/or advocacy

V. Deployment

- This is an Islamabad-based position; with some national travel.
- The selected candidate will be offered a contract till June 30th 2025, subject to a renewal on an annual basis.

To apply, please send in your resume and a note explaining your interest in the role to careers@mathsandscience.pk. The position shall remain open till a candidate has been selected; only shortlisted candidates will be contacted.